A SIMPLE STARTING POINT

Important Documents Checklist

- [ ] Government-issued ID and important certificates
- [ ] Emergency contacts and family information
- [ ] Bank, insurance, and household account details
- [ ] Medication lists, allergies, and medical contacts
- [ ] Advance directive and power of attorney locations
- [ ] Funeral preferences and final wishes
- [ ] Where originals and backups are kept

START WITH ONE SMALL STEP

Gather the information you already have. Leave blanks for what you need to find later.

YOUR COMMUNITY RESOURCE

GA Document Signing LLC

Mobile notary, loan signing, and apostille assistance serving the Atlanta metro and Augusta areas.

Contact GDS

706-901-0067

info@gadocumentsigning.com

gadocumentsigning.com

Free Resources Online

Download this brochure, a complimentary Password Reference, and view our upcoming event calendar.

IMPORTANT TO KNOW

GDS is not a law firm or insurance agency. We do not provide legal advice, prepare legal documents, or sell insurance. Qualified partners operate independently.

GA Document Signing LLC

We come to you!

GET YOUR AFFAIRS IN ORDER

Plan today. Ease tomorrow.

A complimentary community guide to organizing personal, household, medical, financial, and final-wishes information.

FREE TO DOWNLOAD & PRINT

gadocumentsigning.com

WHY IT MATTERS

Would your family know where to find important information if something happened to you?

A little preparation helps

- ☐ Find essential information quickly
- ☐ Reduce confusion during emergencies
- ☐ Share wishes with the right people
- ☐ Keep household details together
- ☐ Know which professional to contact

YOUR INFORMATION, YOUR CHOICE

You decide what to record and who can see it. Store sensitive documents safely. Avoid placing complete passwords in an unsecured file.

WHAT TO ORGANIZE

Personal & Household

Family contacts, housing, utilities, property, and maintenance

Financial & Insurance

Account locations, policy details, beneficiaries, and due dates

Medical & Emergency

Medications, allergies, providers, medical wishes, and contacts

Legacy & Final Wishes

Important documents, people to notify, and memorial preferences

NOT A SUBSTITUTE FOR LEGAL ADVICE

An attorney can explain wills, trusts, powers of attorney, and advance directives. An insurance agent can discuss coverage.

CONTINUE WITH OUR JOURNALS

Two Complete Editions

MINI JOURNAL

A condensed organizer covering every major category. Includes a password reference and one large rear document pocket.

DELUXE JOURNAL

Our expanded organizer with generous worksheets, detailed records, a full A–Z password companion, and multiple document-storage inserts.

PRINT & DIGITAL EDITIONS COMING SOON

Get Connected at an Event

Visit our Events page for upcoming Get Your Affairs in Order gatherings. Invited professionals may offer educational information when confirmed.